

Draft Minutes from the meeting of the Parish Council on Thursday 21st January 2021.
In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the meeting will take place remotely using the Zoom platform.



APLEY | BARDNEY | SOUTHREY | STAINFIELD

Councillors Present:

Cllr Webb - Chair

Cllr Darby - Vice Chair

Cllr Papworth

Cllr Waddington

Cllr Shaw

Cllr Speed

Cllr Cluett

Cllr Chauhan

Anna Lawson - Clerk and RFO

Pauline Fry - Administrative Assistant

Public session of the meeting commenced at 7.00pm

No members of the public

No requests had been received by the Clerk for permission to record, video or take photos of the Council meeting, therefore the only recording which would take place was the one undertaken by the Parish Council themselves.

98-2020/21 Apologies for Absence. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

No apologies received.

99-2020/21 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

No declarations received.

100-2020/21 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.

No dispensations required.

101-2020/21 To approve as a correct record the notes of the meeting held on 19th November 2020. To authorise the Chair to sign the official minutes.

PROPOSED Cllr Darby, **SECONDED** Cllr Speed, carried **UNANIMOUSLY**

102-2020/21 To receive and consider a report from the Chairman of the Council.

Further matters from Chairman's report will be discussed during the closed session.

Thanks to Cllr Darby and Clerk for all the work they carried out on a recent planning matter.

Thanks to HfHC for the use of their minibus to transport residents for their COVID injections.

103-2020/210 To receive and consider a report from the Clerk to the Council on any outstanding matters and correspondence received since the meeting of 19th November 2020.

The minibuses that were arranged to transport elderly residents to Louth Hospital for their COVID injection was a great success. All the recipients were very grateful and the Doctors surgery were delighted that it had helped relieve demand for the Astra Zenica vaccine which is in short supply. HfHC were very helpful as well and have been formally thanked. Huge thanks must also go to Patrene Webb for her assistance.

Bardney Surgery have tried to contact everyone who is over 80 years and eligible for their COVID vaccination. If you encounter anyone who has not been vaccinated and has problems accessing transport, please get in touch and we will liaise with the surgery again. The vaccination will also be rolled out to the 75 to 80 year group.

Wragby Parish Council have set in place a Standing Order to pay BGPC £270 per month to cover John's costs and we will then calculate the actual cost every 4 months. This will save us chasing WPC for payment of the invoice as well as our invoice processing time and costs.

Drug taking has been spotted in the Cemetery and reported to the police.

Must report Nigel Bradbury is no longer a councillor as he has fallen foul of the six month rule. He was notified at the beginning of December.

Emergency funding is available to help those struggling with purchasing white goods and essential items. BGPC have the capacity to refer residents on to this scheme.

There has been minor flooding in Stainfield and we have received a request for additional sandbags. John has dropped some off this afternoon.

We had received warnings about potential flooding earlier this week however this has been stood down today.

I would like to take this opportunity to thank Rev David Bartlett for his support and assistance over the last 12 months. Rev Bartlett is leaving at the end of this month however he has been very helpful during the COVID crisis as information was more forthcoming from the Church than local Govt in relation to changes in legislation.

This afternoon we have had to issue sandbags to residents in Stainfield due to minor flooding.

104-2020/21 Financial matters:

i. To approve the bank reconciliation statement for November 2020.

Bank Reconciliation for November 2020 as at 30.11.20

Balance as at 01.11.20		£71,960.43
Income		
Cemetery	1209.00	
Handyman	215.28	
VAT Rebate	846.68	
Miscellaneous	25.00	
Total income		£2295.96

Expenditure	
Admin	971.66
Salaries	4174.62
Handyman	25.75
Grant	86.00
Village	3.84
Community land	120.00
Total expenditure	£5762.01
Balance as at 30.11.20	£68,494.38

PROPOSED Cllr Webb, **SECONDED** Cllr Shaw, carried **UNANIMOUSLY**

ii. **To approve the bank reconciliation statement for December 2020**

Bank Reconciliation for December 2020 as at 31.12.20

Balance as at 01.1.20 **£68,494.38**

Income

Cemetery	29.00	
Handyman	489.12	
Allotments	40.00	
Total income		£558.12

Expenditure

Admin	269.70	
Salaries	4065.53	
Handyman	436.39	
Cemetery	600.00	
Grasscutting	1130.06	
Total expenditure		£6501.68

Balance as at 31.12.20 **£62,550.82**

Less cheques

PROPOSED Cllr Webb, **SECONDED** Cllr Speed, carried **UNANIMOUSLY**

iii. **To ratify payments of accounts, salaries, BACS payments & payments already made for January 2021.**

Payment Ratification December 2020 & January 2021

				Value	VAT	ExVAT	% of budget*
B/P	Wages and NI	December	Salaries	4174.62	0.00	4174.62	
	Total Office/Salaries						95% of budget

PO20736	Printerland	Printer ink	Admin	255.16	42.53	212.63	
PO20741	Viking	soap PPE	Admin	24.25	0.00	24.25	
PO20745	Viking	office supplies	Admin	36.31	6.05	30.26	
PO20752	LCC	Rent	Admin	600.00	0.00	600.00	
Total Admin				915.72			54% of budget
PO20739	Fuelcard Toby	Fuel	Handyman	14.05	0.00	14.05	
PO20738	Clowes	Tyres	Handyman	120.00	20.00	100.00	
PO20742	E-Quip	supplies screws, drill	Handyman	67.80	11.31	56.49	
PO20743	E-Quip	bits Machinery	Handyman	63.10	10.52	52.58	
PO20744	Greenstripe	repairs trimmer	Handyman	51.44	8.57	42.87	
PO20748	Greenstripe	repairs trimmer	Handyman	15.00	2.50	12.50	
PO20749	Greenstripe	repairs	Handyman	21.50	3.58	17.92	
PO20747	Charles Hill	Chainsaw/oil	Handyman	38.61	6.44	32.17	
Total Handyman				391.50			57% of budget
PO20737	TGM	Grasscutting	Grasscutting	1322.06	188.34	1101.72	119% of budget*
Total Grasscutting				1130.06			
PO20750	E.On	Lights	Village	5.15	0.00	5.15	10% of budget*
Total Village				2.15			
PO20740	GG G Cannon	Tractor Hire	Comm Land	100.00	20	80.00	145% of budget^^
Total Community land				100.00			
PO20746	Nik Baker	Grave Digging	Cemetery	600.00	0	600	31% of budget
PO20751	WAVE	Water	Cemetery	14.36	0	14.36	
Total Cemetery				614.36			32% of budget

* 2019/2020 & 20/21 budget

^ Cost to be split between BGPC, TGM and SVH

^^ purchased using WLDC grant funding

PROPOSED Cllr Webb, **SECONDED** Cllr Speed, carried **UNANIMOUSLY**

iv. Budget proposal for 2021/2022

Revised budget 2021/2022

Budget Heading	Budget 2020/2021	Proposed Revised Budget	
Salaries	38	42	
Admin (Office)	10	12	
Village	2	0.5	
Allotments	1	1	* ring fenced
Community land	2	1.5	
Highways	3	0.5	
Grasscutting	10	10	
Grants	2	2	
Grant S137	0.5	N/A	
Cemetery	4	1	* ring fenced
Events	0.5	2	
H & S	0.5	0.5	
Councillor training	0.3	0.3	
Staff training	0.3	0.3	
Handyman			
Maintenance	4.5	6	
Handyman Equipment	3	1	*equipment repairs
Pension	0	0.5	
Total	81.6	81.1	

<u>In addition</u>		
Precept received (incl grants and donation WLDC)	68135	-10.82%
Carry over from 20/21	33000	
Total as at 01.04.21	101135	
Minus		
Proposed revised budget	81100	
Ring fenced operating cost (3 months)	20000	
Contingency	0.00	
Expenditure total	0	
	-	
<u>Remainder</u>	135.00	

PROPOSED Cllr Webb, **SECONDED** Cllr Darby, carried **UNANIMOUSLY**

v. Confirm Precept

Revised options following WLDC Band D calculations

Based on	17%	14%	10.82%
Precept received (incl grants and donation WLDC)	71955	70100	68135
Carry over from 20/21	33000	33000	33000
Total as at 01.04.21	104955	103100	101135
Minus			
Proposed revised budget	83100.00	83100.00	83100.00
Ring fenced operating cost (3 months)	20000.00	20000.00	20000
Contingency	0.00	0.00	0
Expenditure total	0	0.00	0
<u>Remainder</u>	1855.00	0.00	-1965

PROPOSED Cllr Webb, **SECONDED** Cllr Corbould,
carried **UNANIMOUSLY**

vi. To approve Asset register

Register is available to view at the Parish Office and on the BGPC website.

PROPOSED Cllr Webb, **SECONDED** Cllr Waddington, carried **UNANIMOUSLY**

105-2020/21 Planning matters To note any approved applications received and to consider any planning applications and decide any comments that the Council wishes to make.

Cllr Webb declared an interest in a planning application 142033

Cllr Darby chaired the meeting when discussion was held on this planning matter.

APPLICATION REFERENCE NO: 142033

PROPOSAL: Planning application for proposed office extension.

LOCATION: Unit 2 Alma Martin Way Bardney Lincoln LN3 5TF

APPLICATION TYPE: Full Planning Application

APPLICATION CATEGORY: Minor - all others

No objections to this planning application.

APPLICATION REFERENCE NO: 142046

PROPOSAL: Planning application for proposed single storey 2 bed detached dwelling and associated parking/turning facilities

LOCATION: Land to rear of 29 - 33 Silver Street Bardney LN3 5SS

APPLICATION TYPE: Full Planning Application

APPLICATION CATEGORY: Minor – Dwellings

No objections to this planning application.

APPLICATION REFERENCE NO: 142051

PROPOSAL: Planning application to erect 1 no. dwelling.

LOCATION: Land At Abbey Road Bardney Lincolnshire LN3 5XA

APPLICATION TYPE: Full Planning Application

APPLICATION CATEGORY: Minor – Dwellings

Planning application already decided by WLDC Planning Committee

APPLICATION REFERENCE NO: 142116

PROPOSAL: Planning application for a two storey side extension.

LOCATION: 39 Wragby Road Bardney Lincoln LN3 5XR

APPLICATION TYPE: Householder Application

APPLICATION CATEGORY: Householder Development

No objections to this planning application

APPLICATION REFERENCE NO: 142136

PROPOSAL: Planning application for two storey extension

LOCATION: Brentwood Horncastle Road Bardney Lincoln LN3 5SU

APPLICATION TYPE: Householder Application

APPLICATION CATEGORY: Householder Development

No objections to this planning application

Clerk presented details of planning application received after agenda had been compiled.

Planning Application Number: 142217

Description of proposal:

Planning application to remove existing annexe and erect replacement, and erection of stables.

Application type: Full Planning Application

Location of proposal:

Cereals House, Bardney Road, Goltho, Market Rasen, Lincolnshire, LN8 5JE

No objections to this planning application.

APPLICATION REFERENCE NO: 141184

PROPOSAL: Planning application for a bunded 'B8' warehouse with loading canopy, service yard, fork lift truck charging bay and exit road.

LOCATION: Land adj to Reeves Business Park Horncastle Road Bardney LN3 5SU

APPLICATION TYPE: Full Planning Application

APPLICATION CATEGORY: Major - Manufacture/Storage/Warehouse

Comments regarding this application have already been made.

The meeting was made aware of information that was either incorrect or had been missed off the decision notice sent out by WLDC planning office.

APPLICATION REFERENCE NO: 141033

PROPOSAL: Outline planning application to erect 6no. dwellings with access and layout to be considered and not reserved for subsequent applications

LOCATION: Land adj 15 Abbey Road Bardney LN3 5XA

APPLICATION TYPE: Outline Planning Application

APPLICATION CATEGORY: Minor - Dwellings

The meeting was made aware of amendments that have been made to this planning application which had been discussed at a previous full council meeting.

APPLICATION REFERENCE NO: 141702

PROPOSAL: Planning application for the siting of 69no. single storey modular park homes for over 55s

LOCATION: Land off Saxon Way Bardney Lincs LN3 5XW

APPLICATION TYPE: Full Planning Application

APPLICATION CATEGORY:Major – Dwellings

This planning application had been discussed at a previous full council meeting. Further information was shared with the meeting. Clerk to contact planning officer and NHS England.

106-2020/21 To consider received submissions for the Grasscutting Tender To consider prices and submissions from businesses applying for the three year grasscutting tender.

Proposal to accept tender C

PROPOSED Cllr Darby, **SECONDED** Cllr Waddington, Cllr Shaw **ABSTAINED**, the remaining Councillors voted in **FAVOUR**.

107-2020/21 To consider offer of a strip of land. To consider whether to accept a strip of land in Bardney and maintenance of public bench.

PROPOSAL to adopt the plot of land if offered to BGPC

PROPOSED Cllr Darby, **SECONDED** Cllr Shaw, carried **UNANIMOUSLY**

108-2020/21 To consider applying to register the footpath between Harvey Kent Gardens and Wragby Rd as a Public Right of Way.

Proposal to contact LCC to have the public right of way between Harvey Kent Gardens and Wragby Rd put back on the register.

PROPOSAL Cllr Webb, **SECONDED** Cllr Corbould, Cllr Speed had a technical issue s was unable to vote. The remaining Cllrs voted in **FAVOUR** of the proposal.

109-2020/21 To consider draft design for the new look Limewoods magazine

Item deferred to the full council meeting being held in March 2021.

110-2020/21 To consider Allotment rent for 2021/2022

PROPOSAL to increase the annual rent for an allotment to £33.00.

PROPOSED Cllr Webb, **SECONDED** Cllr Corbould, carried **UNANIMOUSLY**

111-2020/21 To consider Cemetery fees for 2021/2022

PROPOSAL to reduce the Exclusive Right of Burial lease from 99 years to 50 years. Interment fees to remain unchanged.

PROPOSAL Cllr Webb, **SECONDED** Cllr Cluett, Cllr Shaw **ABSTAINED**, Cllr Waddington **AGAINST**, remaining Councillors voted in **FAVOUR**.

112-2020/21 To consider future site for the Parish Office following Lincolnshire Fire and Rescue request.

Various options are being identified as possible sites for the Parish Office to move to when the office lease at Bardney Fire Station comes to an end.

PROPOSAL to apply for pre planning application for the office space within the village.

PROPOSED Cllr Webb, **SECONDED** Cllr Corbould, carried **UNANIMOUSLY**

113-2020/21 To consider re-instating St Oswald's Feast.

The Council wish to run an annual event which would bring together local businesses and residents and celebrate St Oswald's day which is in August. As time is short for it to go ahead this year, a working party would be set up to organise an event for next year.

PROPOSAL To set up a working party to organise an annual celebration to held annually in August.

PROPOSED Cllr Webb, **SECONDED** Cllr Darby, carried **UNANIMOUSLY**

As the meeting had gone over the time allowed the Chairman proposed that the meeting should continue so the remaining items could be dealt with.

PROPOSAL carried **UNANIMOUSLY**

114-2020/21 To consider paying the Grant for the Stainfield Clock maintenance early.

Council does not need to vote on this as payment should be made for the maintenance of the clock at Stainfield.

115-2020/21 Councillor Ward Reports

Deferred until next full council meeting. If there are items that need to be addressed please contact with the Chairman or the Clerk.

116-2020/21 Establishment – to resolve to go into closed session in accordance with Public Bodies (Admissions to Meetings) Act 1960 to discuss the following matters. A separate meeting ID and password will be provided to councillors.

PROPOSAL to go into closed session.

PROPOSED Cllr Webb, **SECONDED** Cllr Shaw, carried **UNANIMOUSLY**

118-2020/21 To approve date and time of next meeting 18th February 2021.

Date approved

Meeting closed at 9.45pm

DRAFT