

Draft Minutes from the meeting of the Parish Council on Thursday 18th February 2021.
In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the meeting will take place remotely using the Zoom platform.



APLEY | BARDNEY | SOUTHREY | STAINFIELD

Councillors Present:

Cllr Webb - Chair

Cllr Darby - Vice Chair

Cllr Papworth

Cllr Waddington

Cllr Shaw

Cllr Speed

Cllr Cluett

Cllr Chauhan

Anna Lawson - Clerk and RFO

Pauline Fry - Administrative Assistant

Public session of the meeting commenced at 7.00pm

No members of the public attended.

No requests had been received by the Clerk for permission to record, video or take photos of the Council meeting, therefore the only recording which would take place was the one undertaken by the Parish Council themselves.

119-2020/21 Apologies for Absence. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

120-2020/21 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

Cllr Darby, Cllr Cluett and Cllr Corbould

121-2020/21 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.

Cllr Darby, Cllr Cluett and Cllr Corbould for item 129-2020/21

122-2020/21 To approve as a correct record the notes of the meeting held on 21st January 2021. To authorise the Chair to sign the official minutes.

PROPOSED Cllr Chauhan, **SECONDED** Cllr Speed, carried **UNANIMOUSLY**

123-2020/21 To receive and consider a report from the Chairman of the Council.

An additional meeting may be needed before the next full council meeting in March to discuss the issue of office accommodation. Also, to allow councillors to generate ideas on ways in which they can best support parishioners

124-2020/210 To receive and consider a report from the Clerk to the Council on any outstanding matters and correspondence received since the meeting of 21st January 2021.

Have formally written to the internal auditor and asked him to carry out the next audit.

John has been quoted circa £105 for wild flower seed. He has proposed planting it on an old allotment plot near the cemetery, as that way the flowers can be established in a protected area and then transferred in a couple of years to specific places within the woodland walk. The idea is that this is an ongoing project.

Update on Asset of Community Value;

- Granted - St Francis RC Church
- Granted - Footpath between Wragby Rd and Harvey Kent Gardens
- Refused - Track off Horncastle Rd. Reason - access to properties and land (NB there are no properties in the vicinity)
- Refused - Common Lane. Reason - access to properties and land

WLDC Pre planning consideration. WLDC have replied back asking for drawings at 1:1250 scale, however we are struggling to be able to supply this due to lack of access to suitably skilled people.

Highly likely that the planning application for land off Saxon Way will be heard by the Planning Committee, however there was a meeting between the developer and the Planning Officer at the end of January, however the minutes have not been made available or publicised. BGPC have asked to receive a copy but as yet no response has been received.

This week I found a couple carrying out unauthorised work in the cemetery. The couple who was identified were carrying a rake and other gardening items. This kind of activity has serious implications;

- Insurance. Any resulting accident would not be covered by the insurance as the work was unauthorised.
- Gardening work in the Cemetery is strictly forbidden due to potential for illegal burial of ashes which
 - Could require exhumation
 - Result in criminal charges in accordance with the Burials Act.
- BGPC cannot accept any claim of damage against the grasscutter if rogue residents are carrying out own work.

This is not the first time that this conduct has been discovered in the Cemetery and as such BGPC need to advise residents that the Cemetery is public facility bound by rules and regulations and not a community garden.

Also, WLDC are currently not responding to any queries or questions raised by BGPC. Trying to contact LALC with the aim to consulting NALC over this issue and lack of service.

125-2020/21 Financial matters:

To approve the bank reconciliation statement for January 2021.

Bank Reconciliation for January 2021 as at 31.01.21

Balance as at 01.01.21

£62,550.82

Income

Cemetery	29.00	
Handyman		485.28
Misc		17.41
Total income		£531.69

Expenditure

Admin	714.49	
Salaries	4023.92	
Handyman		75.11
Cemetery	14.36	
Village		5.15
Total expenditure		£4833.03

Balance as at 31.12.20

£58,249.48

Less cheques

PROPOSED Cllr Corbould, **SECONDED** Cllr Speed, carried **UNANIMOUSLY**

- i. To ratify payments of accounts, salaries, BACS payments & payments already made for February 2021.

Payment Ratification February 2021

				value	VAT	ExVAT	% of budget*
B/P	Wages and NI	January	Salaries	4023.92	0.00	4023.92	105% of budget^
Total Office/Salaries							budget^
PO20762	LALC	Membership	Admin	475.13	0.00	475.13	
Total Admin				475.13			59% of budget
PO20757	Fuelcard	Fuel	Handyman	21.86	3.64	18.22	
PO20760	Fuelcard	Fuel	Handyman	15.42	2.57	12.85	
PO20754	E-Quip	wheels	Handyman	20.38	3.40	16.98	
PO20755	E-Quip	Thinners, saw	Handyman	223.00	37.27	185.73	
PO20756	E-Quip	Screws	Handyman	34.25	5.71	28.54	
PO20756	E-Quip	Butane	Handyman	56.34	5.92	50.42	
PO20761	Les Waters	Repairs and Benches	Handyman	120.00	20.00	100.00	
Total Handyman				491.25			68% of budget
PO20753	Wayne	Clock	Grant	155.00	0	155.00	

	Francis	Restoration					
Total Grant				100.00			25% of budget
PO20758	Nik Baker	Grave Digging	Cemetery	250.00	0	250	
Total Cemetery				250.00			38% of budget

^ Cost offset from WPC contribution

PROPOSED Cllr Waddington, **SECONDED** Cllr Speed, carried **UNANIMOUSLY**

Chairman asked the Clerk to contact LALC regarding yearly subscription. Payment to be withheld until next meeting when a response from LALC should have been received.

126-2020/21 Planning matters To note any approved applications received and to consider any planning applications and decide any comments that the Council wishes to make.

No planning matters to discuss

127-2020/21 Ward Reports To receive ward reports from council members

Cllr Bates – potholes along Abbey road.

These have been reported and listed on 'fix my street'

Cllr Waddington – cyclist riding on footpath along Station Road

Council to look at obtaining signs from police regarding riding on footpaths.

Cllr Darby – signage outside the Heritage Centre

Clerk will contact LCC to request that signs be removed.

Cllr Papworth – traffic travelling along Queen Street

Cllr Papworth to research options which could help the situation.

Cllr Chauhan – electric charging points for the village.

Council to find out information regarding electric charging points.

Cllr Corbould – state of roads and verges in Stainfield, flooding issues in Stainfield. Repairs to houses in Stainfield and the discovery of bats which is affecting the repairs.

These have all been dealt with by the Clerk.

Cllr Cluett – body of water left unfenced on Chestnut Homes estate.

Clerk has spoken to planning enforcement at WLDC who have been out to investigate the matter. They have informed BGPC that there is issue with the body of water having no fencing around it.

Cllr Shaw – Incident involving handyman litter picking.

Clerk contacted the neighbouring parish and they were happy that the handyman had carried out the litter picking.

Cllr Shaw suggested the parish council to look at the possibility of employing an apprentice.

128-2020/21 To consider grant application. To consider grant applications received Grant application for £50 approved.

PROPOSED Cllr Webb, **SECONDED** Cllr Chauhan, Cllr Cluett **ABSTAINED**, the remaining councillors voted in **FAVOUR**

129-2020/21 To consider amendments to the Allotment tenancy Agreement

PROPOSED Cllr Speed, **SECONDED** Cllr Corbould, carried **UNANIMOUSLY**

130-2020/21 To consider date for the Annual Parish Meeting and decide the format

A provisional date of 20.5.21 has been set for Annual Parish meeting. The format of the meeting will be discussed at the next full council meeting.

131-2020/21 To receive update on St Oswald Feast

Cllr Darby and Cllr Chauhan along with ALS will set up a working party to organise an event for the parishes of Bardney to celebrate St Oswald's day.

132-2020/21 To receive update on submission to Local Council Award Scheme

BGPC have submitted an application for the Foundation stage of the award.

133-2020/21 To receive update on closure of the FX/Equals card.

This card has been cancelled.

134-2020/21 Establishment – to resolve to go into closed session in accordance with Public Bodies (Admissions to Meetings) Act 1960 to discuss the following matters. A separate meeting ID and password will be provided to councillors.

PROPOSED Cllr Webb, **SECONDED** Cllr Shaw, carried **UNANIMOUSLY**

135-2020/21 To receive update on complaints to the Monitoring Officer

136-2020/21 To consider nominations for the Rogers Shield

137-2020/21 To approve date and time of next meeting 18th March 2021.

Date agreed

Meeting closed at 8.40pm