



APLEY | BARDNEY | SOUTHREY | STAINFIELD

**Notes from the meeting of Bardney Group Parish Council, which was held in the Stainfield Village Hall, Main Rd, Stainfield on Thursday 20<sup>th</sup> January at 7pm**

Attendees

Cllr Robin Darby – Chairman

Cllr Peter Waddington – Vice Chair

Cllr Malcolm Speed

Cllr Mary Corbould

Cllr Frank Bates

Cllr Charles Shaw

Cllr John Papworth

Anna Lawson – Clerk/RFO

Laura Allen – Admin Assistant

Absences

Cllr Luke Cluett

No members of the public were in attendance.

Meeting commenced 7.05pm

**109-2021/22 Apologies for Absence i.a.w Local Govt Act 1972, Sch 12, para 40.** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None received.

**110-2021/22 To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

None received.

**111-2021/22 To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.

None received.

**112-2021/22 To approve as a correct record the notes of the meeting held on 18th November 2021** and to authorise the Chairman to sign the official minutes.

**PROPOSED** Cllr Darby **SECONDED** Cllr Speed and four in favour with one abstention.

**113-2021/22 To receive the report from the Chairman**

The Chairman expressed wishes that everyone had a happy new year and a good holiday over Christmas, and is looking forward to starting the next financial year with gusto. The Chairman also wished to acknowledge the fatality on the causeway and all those affected by the tragedy, as well as recognising and thanking Cllr Shaw for his timely statement to the press.



**114-2021/22 To receive update on actions arisen at the 21st October 2021 meeting and report from the Clerk to the Council.**

Clerks report as follows:

The first four planters have been made up and situated within Bardney. The ones for Stainfield and Apley should be delivered within the next few weeks however we are still awaiting to hear from Southrey as to where they would like their positioning.

The Lord Lieutenant has agreed to plant the Queen's Green Canopy on St Oswald's Park in Bardney. This should be at the end of February and the intention is to make the day a 'civic event'.

With regards to the Queen's Platinum Jubilee event, contact has been made with the Playgroup with the possibility to hold a Royal themed Scarecrow competition.

Planning for the St Oswald's event is coming along with most of the previous stands signing up again straight away, however organisers of the dog show have stated that they will not be attending.

Following the awful events on Sunday morning, contact has been made with all the councils in the area whose residents use Bardney Causeway and there has been a proposal to send a joint letter to the CE of LCC, the Head of Place and Head of Highways, along with the local county councillors namely Cllrs Carrington, Fleetwood and Bradwell. The content of the letter will outline the fact that the parish councils are concerned about the state of the road, lack of investment in repairing the road and increase in road traffic due to the opening of the Eastern Bypass and the JDR site.

The office is coping well with the cold weather however we may need to panel off the gap between the ground and the bottom of the building.

It is best practice to change the internal auditor every 3 to 5 years however we have used the same one for six years. I am currently actively looking for a suitable replacement and have spoken with two.

BGPC received a complaint from Lincolnshire Co-op in relation to the kerb and headstone. The complaint has been replied to and issues addressed. It must be noted that the kerbset installed is larger than the one that had been previously been in place and the BGPC had stated that only like for like would be accepted. To insist that the kerbset was amended would cause distress to the family and as such the decision has been made to allow it to remain.

**115-2021/22 Financial matters:**

- i) To approve the bank reconciliation statement for November and December 2021

**Bank Reconciliation for November 2021 as at 30.11.21**

<b>Balance as at 01.11.21</b>		<b>£58858.78</b>
<b>Income</b>		
Cemetery	680.00	
Handyman	400.71	
HMRC	941.54	
Grasscutting	75.00	
Misc	33.44	
Total income		£2130.69
<b>Expenditure</b>		
Admin	2491.34	
Salaries	4318.52	
Handyman	520.52	
Grasscutting	1348.51	
Admin new office	419.02	
Allotments	13.73	
Community Land	390.00	
Grant	86.00	
Total expenditure		£9587.64
<b>Balance as at 30.11.21</b>		<b>£51,401.83</b>

**Bank Reconciliation for December 2021 as at 31.12.21**

<b>Balance as at 01.12.21</b>		<b>£51,401.83</b>
<b>Income</b>		
Handyman	284.79	
VAT Rebate	1718.49	
Cemetery	450.00	
Total income		£2453.28
<b>Expenditure</b>		
Admin	664.22	
Salaries	4105.92	
Handyman	19.52	
Village	153.00	
Total expenditure		£4942.66
<b>Balance as at 31.12.21</b>		<b>£48913.45</b>

**PROPOSED** Cllr Darby **SECONDED** Cllr Corbould and **UNANIMOUSLY** resolved.

ii) To ratify payments of accounts, salaries, BACS payments & payments already made

### Payment Ratification December 2021

B/P				value	VAT	ExVAT	% of budget*
	Wages and NI	November	Salaries	4318.52	0.00	4318.52	90% of budget^
Total Office/Salaries							
PO20909	Amazon	Masks & gloves	Admin	21.84	0.00	21.84	
PO20910	Signs Express	Poster	Admin	34.16	6.83	27.33	
PO20911	Signs Express	Sign	Admin	36.00	6.00	30.00	
PO20912	Castle Recycling	Recycling	Admin	36.00	6.00	30.00	
PO20913	Amazon	Laminater	Admin	31.92	0.00	31.92	
PO20915	Viking	Stationary	Admin	28.07	7.67	20.40	
PO20916	Methodist	Hall Hire	Admin	21.00	0.00	21.00	
PO20917	Amazon	Stationary	Admin	8.49	0.00	8.49	
	East Lindsey Fire	Fire					
PO20918	Protection	Extinguishers	Admin	72.00	0.00	72.00	
PO20919	Les Waters	Gen Mainten	Admin	260.00	52.00	208.00	
PO20924	Fuel Card	Fuel	Admin	101.65	20.33	81.32	
PO20925	Fuel Card	Fuel	Admin	87.44	17.49	69.95	
PO20927	Fuel Card	Fuel	Admin	43.07	8.61	34.46	
PO20928	Fuel Card	Fuel	Admin	43.33	8.67	34.66	
PO20928	Fuel Card	Fuel	Admin	87.60	17.52	70.08	
Total Admin				912.57			220% of budget
PO20914	The Workshop	Plaques	Village	153.50	25.50	128.00	280% of budget
Total Village				153.50			
PO20908	CG & G Cannon	Tractor hire	Community	110.00	22.00	88.00	102% of budget
Total Community Land				110.00			
PO20920	E-Quip	Gas/butane	Handyman	46.35	4.57	41.78	
PO20921	E-Quip	Oil screws	Handyman	56.24	11.25	44.99	
PO20923	Charles Hill	Oil/plug	Handyman	19.56	3.26	16.30	
PO20906	Fuel card	fuel	Handyman	9.52	3.25	6.27	
Total Handyman				131.67			27% of

**PROPOSED** Cllr Darby **SECONDED** Cllr Speed and **UNANIMOUSLY** resolved.

**116-2021/22 Planning matters.** To note any approved applications received and to consider any planning applications and decide any comments that the Council wishes to make.

- 143986 Application for approval of reserved matters for phase 3B and 3C to erect 117no. dwellings providing details of appearance, landscaping, layout and scale. No comments to make.
- 144031 Planning application for single storey extension to the rear of the property at Station Road, Bardney. No comments to make.
- 144181 Planning application for change of use of take away food outlet to holiday let and erect new take away food outlet with heritage centre at the Goods Shed in Bardney. The Council commented that this application went against the Listed Building Status of the site.

**117-2021/22 To consider request from allotment holder to pay for wildflower seed.**

Unfortunately as the purchase of the seeds was not previously discussed with the council, the council unanimously agreed that it was not possible to reimburse the expenditure.

**PROPOSED** Cllr Darby **SECONDED** Cllr Speed and **UNANIMOUSLY** resolved.

**118-2021/22 To consider proposal from Bardney Memorial Restoration team to cease funding occasional aesthetic work on the cemetery trees.**

**PROPOSED** Cllr Darby **SECONDED** Cllr Speed and **UNANIMOUSLY** resolved to cease funding.

**119-2021/22 To consider the final demand for the precept for 2022/2023**

Agreed to accept a 6% rise on the precept for 2022/2023.

**PROPOSED** Cllr Darby **SECONDED** Cllr Speed and **UNANIMOUSLY** resolved.

**120-2021/22 To consider request for damaged headstone to be returned to family member.** Headstone does not comply with BRAMM requirements and has history of falling over.

Agreed to only release the headstone to a qualified monumental mason.

**PROPOSED** Cllr Speed **SECONDED** Cllr Darby and **UNANIMOUSLY** resolved.

**121-2021/22 To consider quotes for tree work.** Unfortunately the tree surveyors report has not yet been carried out however work is required on five trees. The work needs to be completed before the Bird Nesting season.

Work being quoted for;

The lime trees on the Village Green, they require the following;



Prune off shoots to 6m, all sides and reduce height by 3m

For the three trees on the mound;

Could lift crown to 3m over green, garden and footpath

Cherry tree in the Churchyard on Church Lane which is overhanging the road.

Remove lower limb over road to new shoot 30cm from stem, reduce other limb over road to lowest branch at 3m retaining side branch

Company A	£1460
Company B	£1200

**PROPOSED** Cllr Darby **SECONDED** Cllr Papworth and **UNANIMOUSLY** resolved to accept the quote from Company A.

**122-2021/22 To receive update following meeting with LCC Highways and Freedom of Information Request.**

After showing LCC Highways key areas around the village and receiving some positive feedback, it was established that there is no foreseeable timescale or budget allowance for any action to be committed to at present. Ongoing concerns surrounding the safety of the causeway also seem unlikely any time soon. However, in relation to the new yellow lines on Silver Street whilst they cannot now be removed, we have been informed that they will still be monitored going forward.

**123-2021/22 To consider proposal for street name.** Request from Chestnut Homes.

Agreed to support the proposed street naming choice to honour a past school headmaster of Bardney and a counter proposal was submitted for recognising long standing village fire service personnel with the suggestion of John Papworth Lane being put forward.

**PROPOSED** Cllr Bates **SECONDED** Cllr Speed and four in favour with one abstention.

**124-2021/22 To consider applying for transport grant to address loneliness with Bardney Christian Community Trust**

**PROPOSED** Cllr Darby to apply for the transport grant **SECONDED** Cllr Speed and four in favour with one abstention.



**125-2021/22 Confirm date of next parish council meeting - as Thursday 17<sup>th</sup> February 2022 venue TBA**

**Meeting closed 9.10pm**

**\* Please see the Council's policy on the audio recording of meetings for more information. Items at meetings are taken in order of inclusion, subject to the Chairman's (with the Council's) discretion to bring items forward or back in order to orderly manage the meeting and not unnecessarily exceed the recommended time for meetings.**