



APLEY | BARDNEY | SOUTHREY | STAINFIELD

Notes from the meeting of Bardney Group Parish Council, which was held in the Bardney Methodist Hall on Thursday 17th March at 7pm

Attendees

Cllr Robin Darby – Chairman
Cllr Peter Waddington – Vice Chair
Cllr Malcolm Speed
Cllr Charles Shaw arrived late (see minutes for arrival)
Cllr Luke Cluett
Cllr Mary Corbould
Cllr Frank Bates
Cllr John Papworth

Anna Lawson – Clerk/RFO
Laura Allen – Admin Assistant

Absences

None

Members of the Public

One member of the public was in attendance.

Public Forum commenced 7.00pm

A member of the public who was a resident and had long ties with the village wished to raise a number of concerns before the council:

- i) Website Accessibility– The member of the public noted that they were experiencing some issues with viewing the governance and accounting statements on the Bardney Group Parish Council website as they were not full A4 Size.

The Chairman and the Clerk reassured the member of the public that this was not intended and they would seek to examine and rectify the issue.

- ii) Objection Letters sent to WLDC – The member of the public wished to enquire in what circumstances objection letters were sent to West Lindsey District Council without being brought to Council first.

The Clerk responded that if there was not sufficient time or notice, standard letters would be sent using delegated powers by the clerk to respond in such circumstances and that all procedures would be followed and discussed with Chair prior to submitting a response.



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- iii) Planning Application 144438 – The member of the public had a number of concerns and questions over the proposed development. Notably a former access restriction (formerly Field Lane) which was not in the new application. This included that a semi protected hedge be retained and no access on to Field Lane from the development.

The Chairman and the Clerk stated that further clarification would be sought from this application to ensure previous restrictions are not overlooked.

- iv) Planning Permission for Parish Office – The member of the public made a statement that the Parish Office had used a loophole in the planning system.

The Chairman and the Clerk reassured the member of the public that no planning permission was necessary as the building is a temporary structure and prior consultation with Planning Enforcement had been sought.

Public Forum ended at 7.18pm

The Chairman called an end to the public forum and thanked the member of the public for their time.

Meeting commenced at 7.21pm

142-2021/22 To inspect the Insignia and receive any Apologies for Absence in accordance with the Local Govt Act 1972, Sch 12, para 40. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies from Cllr Shaw for being delayed and will be arriving late to the meeting.

143-2021/22 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

None received.

144-2021/22 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.

None received.

145-2021/22 To approve as a correct record the notes of the meeting held on 17th February 2022 and to authorise the Chairman to sign the official minutes.

PROPOSED Cllr Darby **SECONDED** Cllr Bates and **six in favour** with **two abstentions**.

146-2021/22 To receive the report from the Chairman

The Chairman informed the meeting that while there were no reports officially to comment on, he did wish to recognise the challenges that the Parish Office has been facing over the past week, due to the unfortunate expiry of the generator which supplies power to the office.



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A return and refund would be sought from the supplier as the generator has been deemed beyond repair and the costs would then be offset towards purchasing a new replacement. The Chairman also noted that the costs of hiring a generator in the interim period would be reflected in next month's finances and thanked the clerk and admin assistant for persevering with the situation, having had no power to prepare for the meeting.

147-2021/22 To receive update on actions arisen at the 17th February 2022 meeting and report from the Clerk to the Council.

Clerks report as follows:

We have encountered problems with the generator over the last two weeks which has greatly affected the operation of the office. Amazon have confirmed that they will refund BGPC for the cost of the generator however we had to hire one in whilst we were in discussions with the supplier of the original generator. Unfortunately the hire generator also broke several times and actually cost more than we were expecting. In the end we have had to make an emergency purchase of another generator in order to prevent costs from getting worse. The cost of the new generator will be offset by the refund from the original generator.

We have received the first booking for St Oswald's Park from, Lindum Endurance and equestrian organisation whom will basically be using the site as a car park.

We have received correspondence regarding an issue in the Cemetery. This will be investigated and responded to.

The allotment tenancy agreements have been sent out.

Have received notification of consultation period for the latest version of the Central Lincolnshire Local Plan. This will need to be considered at the April Meeting.

Plans for St Oswald's Park are progressing and have been approached to host a truck pull competition.

The definitive Map modifications for 2026 have been pulled although this may make it easier for paths to be removed.

Sadly heard that we have been unsuccessful with the application for the loneliness project.

Problems with the bus services with return tickets not being transferable.

Have not received any response from WLDC over a range of matters.

Moving over to Sage Payroll Cloud as Sage Payroll will no longer exist.

WAVE - the Business division of Anglian Water are trying to charge BGPC for the water rates for Bardney Fire Station.

There is an individual who is not putting his dogs on the lead in the allotments. He was spoken to but turned aggressive. His dogs have bitten an allotment holder and attacked another dog. Need to take cation and the area is covered by Public Space Protection Order and BGPC adoption of the Clean Neighbourhoods and Environment Act 2005.



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148-2021/22 Financial matters:

- i) To approve the bank reconciliation statement for February 2022

Bardney Group Parish Council

Bank Reconciliation for February 2022 as at 28.02.22

Balance as at 01.02.22 **£43594.33**

Income

Handyman	270.00	
Allotment	10.00	
Cemetery	760.00	
VAT rebate	254.13	
Total income		£1294.13

Expenditure

Admin	670.94	
Salaries	4105.92	
Handyman	650.97	
Village	1200.00	
Cemetery	270.00	
Allotments	35.67	
Grant	1300.00	
Community Land	387.10	
Total expenditure		£8620.60

Balance as at 28.02.22 **£36,267.86**

PROPOSED Cllr Darby **SECONDED** Cllr Speed and **UNANIMOUSLY** resolved.

- ii) To ratify payments of accounts, salaries, BACS payments & payments already made

Payment Ratification March 2022

B/P	Wages and NI	November	Salaries	value	VAT	ExVAT	% of budget*
				4105.92	0.00	4105.92	
Total Office/Salaries							99% of budget^
PO20959	Amazon	Baubles	Admin	47.94	7.98	39.96	
PO20960	Amazon	Laminator	Admin	20.99	3.50	17.49	
	Andrew						
PO20961	Claydon	Audit	Admin	75.00	0.00	75.00	
PO20963	Amazon	Hi Viz	Admin	21.56	3.60	17.96	
PO20964	Fuelcard	Fuel	Admin	71.92	11.99	59.93	
PO20967	Fuelcard	Fuel	Admin	104.52	17.42	87.10	
PO20972	Southrey VH	Village Hall	Admin	20.00	0.00	20.00	
PO20979	ALS	Generator hire	Admin	396.00	66.00	330.00	
PO20968	CAS	Insurance	Admin	15.24	0.00	15.24	
Total Admin				773.17			232% of budget
PO20958	Abbey Tree	Tree works	Village	1200.00	200.00	1000.00	
PO209471	Amazon	Perspex	Village	77.00	12.83	64.17	
Total Village				1277.00			595% of budget
PO20969	Fuelcard	Fuel	Handyman	114.44	19.07	95.37	
PO20970	Fuelcard	Fuel	Handyman	115.57	19.26	96.31	
PO20974	Les Waters	Draught board	Handyman	288.00	0.00	288.00	
PO20975	E-Quip	Corner brace	Handyman	17.10	2.85	14.25	
PO20976	E-Quip	mudguards	Handyman	31.78	5.35	26.43	
		WD40,					
PO20977	E-Quip	handwipes	Handyman	10.33	1.72	8.61	
		Paint,					
PO20978	E-Quip	maskingtape	Handyman	48.15	8.03	40.12	
PO20965	Charles Hill	Engine oil	Handy	27.44	4.57	22.87	
PO20966	Charles Hill	Cable/oil filter	Handyman	38.07	6.34	31.73	
Total Handyman				690.88			49% of budget
PO20962	Simpson Arb	Tree works	Cemetery	270.00	45.00	225.00	
	Shepherds						
PO20973	seeds	Grass seed	Cemetery	72.00	0.00	72.00	
Total Cemetery				342.00			112% of budget

^ Cost offset from WPC contribution

~ payment started March 2021 so part of last years budget

PROPOSED Cllr Darby **SECONDED** Cllr Waddington and **UNANIMOUSLY** resolved.

149-2021/22 Planning matters. To note any approved applications received and to consider any planning applications and decide any comments that the Council wishes to make.

144495 Planning application for change of use of agricultural land to campsite for tents, including portable shower unit, washroom and toilet facilities in Hoop Lane, Apley. LN9 5JR.

No comments to make.

144444 Planning application for side extension to existing open-sided hay & straw barn in Hoop Lane, Apley. LN8 5JR.

No comments to make.

144438 Planning application to remove condition 17 of planning permission 120613 granted 14th December 2007 being variation of conditions 5, 11 & 14 of planning permission 126772 granted 20 December 2011 - revised boundary treatments, housetypes and materials for Land off, Wragby Road, Bardney, Lincs, LN3 5XW.

The Parish Council wish to seek further clarification in order to make reasonable comments or objections with better understanding of what is being asked and what the ramifications will be if passed.

150-2021/22 To receive report from the representative on the Village Hall Committee (Cllr Papworth)

Cllr Papworth informed the Council that the Village Hall Committee is seeking to raise funds for playing field equipment after recently having a lot of expenditure in terms of a new heating system, carpark resurfacing and double glazing seal replacements. They would like to raise around £2000 to £3000 for this purpose and would consider putting in a grant application the council at a later date.

151-2021/22 To receive update on Code of Conduct Change from West Lindsey District Council.

WLDC are proposing that all Parish Councils adopt the new draft code of conduct developed by the local government association, however both the National Association of Local Councils (NALC) and the Society for Local Council Clerks (SLCC) state that they have reservations over the effectiveness of the new draft.



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It was proposed to defer making any decisions on adopting a Code of Conduct Change at this current point in time due to an upcoming period of increased workload and projects. It was therefore unanimously agreed to defer considerations on whether or not to adopt this change until September when more time could be allocated.

PROPOSED Cllr Darby **SECONDED** Cllr Waddington and **UNANIMOUSLY** resolved.

152-2021/22 To consider format for the next Annual Parish Meeting and Annual Awards.

Annual Parish Meeting

It was agreed that last year's success was by making the best of it and that there would be time to organise fully beforehand before moving forward, with this year's annual parish meeting proposed to take place on Thursday 12th May 2022. It was also agreed that we would formally award grants and the annual awards.

PROPOSED Cllr Darby **SECONDED** Cllr Corbould and **UNANIMOUSLY** resolved.

Annual Awards

It was agreed that last year's awards were well received and that an agenda item for the next Parish Meeting would be set for further discussion and to propose candidates.

PROPOSED Cllr Darby **SECONDED** Cllr Corbould and **UNANIMOUSLY** resolved.

153-2021/22 To approve the Admin Assistant undertaking ILCA.

This item was agreed to be deferred to the Personnel Committee.

It was also noted that ILCA training would give the Admin Assistant a solid grounding in Clerks training, and that utilising our training budget to improve staff knowledge and performance has many benefits, including meeting the Local Council Award Scheme Foundation status.

PROPOSED Cllr Darby **SECONDED** Cllr Corbould and **UNANIMOUSLY** resolved.

8.03pm Arrival of Cllr Shaw to the meeting

8.04pm Chair reopened and continued the meeting

154-2021/22 To consider national pay scale change

It was agreed that there was no reason to object to nation pay scale changes and these would be reflected in the next budget, backdated to 1st April 2021.



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PROPOSED Cllr Waddington **SECONDED** Cllr Shaw and **UNANIMOUSLY** resolved.

155-2021/22 To receive update on Freedom of Information request from LCC.

No progress has been made since the previous meeting as awaiting deadline of the 1st April for further correspondence from LCC.

156-2021/22 To consider installing new plinths in the Cemetery.

As the cemetery is running out of burial plots, a number of new plinths which are non-collapsible concrete strips for headstones to be placed on are needed to accommodate further plots and allow expansion. Cllr Speed speaking as the Portfolio Holder for the Cemetery and the Clerk informed the Council that there is an immediate need for at least four new plinths which would give scope for 6 years of future plots. It was also noted that the size of plots also needed to change in order to accommodate wider spaces after discussions with the grave digger.

It was proposed that there would be a motion to consider this further at the next parish council meeting when associated costs for cemetery extension plans could be provided.

PROPOSED Cllr Darby **SECONDED** Cllr Speed and **UNANIMOUSLY** resolved.

157-2021/22 Establishment – to resolve to go into closed session in accordance with Public Bodies (Admissions to Meetings) Act 1960 to discuss the following matters;

158-2021/22 Confirm date of next parish council meeting - as Thursday 21st April 2022 venue TBA

Meeting closed 8.50pm

*** Please see the Council's policy on the audio recording of meetings for more information. Items at meetings are taken in order of inclusion, subject to the Chairman's (with the Council's) discretion to bring items forward or back in order to orderly manage the meeting and not unnecessarily exceed the recommended time for meetings.**