

Draft Minutes from the meeting of the Parish Council on Thursday 19th November 2020.
In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the meeting will take place remotely using the Zoom platform.



APLEY | BARDNEY | SOUTHREY | STAINFIELD

Councillors Present:

Cllr Webb - Chair

Cllr Darby - Vice Chair

Cllr Papworth

Cllr Waddington

Cllr Shaw

Cllr Speed

Cllr Cluett

Cllr Bates

Cllr Chauhan

Anna Lawson - Clerk and RFO

Pauline Fry - Administrative Assistant

Public session of the meeting commenced at 7.00pm

No members of the public

No requests had been received by the Clerk for permission to record, video or take photos of the Council meeting, therefore the only recording which would take place was the one undertaken by the Parish Council themselves.

The meeting commenced at 7.05pm

81-2020/21 Apologies for Absence. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None received

82-2020/21 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

Cllr Cluett for item 95

Cllr Webb for planning application 141135

83-2020/21 To receive and consider any dispensation requests on agenda items and decide whether they are to be granted.

Cllr Cluett for item 95 granted

Cllr Webb did not request dispensation

84-2020/21 To approve as a correct record the notes of the meeting held on 15th October 2020. To authorise the Chair to sign the official minutes.

PROPOSED Cllr Speed, **SECONDED** by Cllr Waddington, carried **UNANIMOUSLY** by Councillors who were present at the meeting.

85-2020/21 To receive and consider a report from the Chairman of the Council.

Chairman has been busy supporting residents with an ongoing planning issue.

Thanks to all who attended the Remembrance Day Service in the village. Thanks also to Cllr Darby, Cllr Shaw and Cllr Corbould who laid wreaths on behalf of the Council and residents of Bardney, Apley, Stainfield and Southrey.

86-2020/210 To receive and consider a report from the Clerk to the Council on any outstanding matters and correspondence received since the meeting of 15th October 20.

The Woodland Trust are still offering free trees. Any application would be for delivery in March. Is this something that we should take up?

Christmas Lights. As this year has been so awful, there is a push to light up villages. We do not currently decorate the three trees on the mound, perhaps it would be an idea to place battery powered lights on the trees. 20m of warm white lights can be purchased for about £13 (in VAT). They take 3AA batteries and have automatic timers for 6 hours per day.

Funding grants are available to support groups during the COVID period.

The Post Box at Southrey has been removed. The original one was situated on private land and the land owner did ask for it to be removed. However, it appears that the Royal Mail procedures were not adhered to and no notification was made or replacement instigated, prior to the removal. Fortunately, we have a contact with the PR dept who has kindly to look into the situation. In the meantime, we have managed to contact the Collection Manager at Royal Mail who is aware of the situation and the urgency of implementing the replacement. A member of LCC Highways has also offered to liaise with the Royal Mail manager to expedite the approval process.

Remembrance Day. Wreath laying at the grave of Frank Crowther went well.

Remembrance Day wreath laying at Southrey and Stainfield went well. The event on the Village Green was much larger than advised and there was an illegal road closure despite advice that it would not take place. The Village Green and War Memorial belong to BGPC and as such we are legally responsible for any event taking place. Many thanks go to all those who represented the council at these events.

Southrey Bus up date. Cllr Shaw has been taking up the issue and it transpires that the Chestnut Homes grant funding was provided to LCC and not PC Coaches contrary to the information previously provided to BGPC. The request by PC Coaches to remove the Southrey stop was approved by LCC in June and the agreement was to wait until Washingborough Rd had re-opened. However there has not been an explanation as to why this was not announced until a week before the change was implemented. BGPC have been informed that there will be a new route added to Bardney, which would be fantastic, however it appears that a) it may be rerouting off other routes rather than creating new ones, b) may be restricted due to legalities of the s106 funding of the number 10 route c) may simply benefit Cherry Willingham and not Bardney.

Over winter John will be carrying out repainting of all the benches in our area. There are quite a few and it must be noted that the cemetery benches have a different shade of green to the others in the villages.

We also need to complete the wooden fencing on the Playing Field side of the Cemetery. The wood costs are coming in at just over £200 (£214 Equip, £203 ID Fencing) plus there is the cost of post crete, screws and Lez Waters time to assist John. However, we will need to purchase the wood quickly as the cost of wood is going to go up due to Lockdown and Brexit.

BGPC have received £708 of CIL money against two planning applications, unfortunately WLDC have not, as yet, advised which properties this funding has come from. BGPC need to use this money to benefit the community.

We are legally missing a footpath in Bardney! It was still in existence in June/July this year but has now disappeared.

87-2020/21 Financial matters:

- i. To approve the bank reconciliation statement for October 2020.

Bank Reconciliation for October 2020 as at 31.10.20

Balance as at 01.10.20

£79566.11

Income

Cemetery	79.00	
Handyman services		322.92
Allotment	55.00	
Miscellaneous		708.62
Total income		£1165.54

Expenditure

Admin	761.58	
Salaries	4193.22	
Handyman	124.20	
Grasscutting	2644.12	
Cemetery	13.36	
Village		5.15
Community land	1029.59	
Total expenditure		£8771.22

Balance as at 31.10.20

£71960.43

Less cheques

PROPOSED by Cllr Darby, **SECONDED** by Cllr speed, carried **UNANIMOUSLY**

- ii. To ratify payments of accounts, salaries, BACS payments & payments already made for November 2020.

Payment Ratification October 2020

B/P	Wages and NI	October	Salaries	value	VAT	ExVAT	% of budget*
				4193.22	0.00	4193.22	
Total Office/Salaries							85% of budget
PO20730	PKF Littlejohn	Audit	Admin	360.00	60.00	300.00	
PO20734	NAC	Membership	Admin	172.80	28.20	144.60	
Total Admin							45% of budget
PO20728	Fuelcard	Fuel	Handyman	20.91	4.33	16.58	
PO20733	Fuelcard	Fuel	Handyman	25.75	4.29	21.46	
Total Handyman							48% of budget
PO20727	TGM	Grasscutting	Grasscutting	1322.06	220.34	1101.72	
Total Grasscutting							108% of budget*
PO20732	RBL	Wreaths	Grant	86.00	0.00	86.00	
Total Grant							17% of budget*
PO20731	A&C Stubbs	Hedge Trimming	Village	384.00	64	320.00	
Total Allotments							56% of budget^
PO20730	GG G Cannon	Tractor Hire	Comm Land	100.00	20	80.00	
Total Community land							140% of budget^^
PO20735	Mrs Melville	Refund ERB	Cemetery	6.00	0	6	
Total Cemetery							0.9% of budget

* 2019/2020 & 20/21 budget

^ Cost to be split between BGPC, TGM and SVH

^^ purchased using WLDC grant funding

PROPOSED by Cllr Waddington, **SECONDED** by Cllr Darby, carried **UNANIMOUSLY**

- iii. Report from External Auditor following completion of inspection.
BGPC passed audit inspection

iv. Budget proposal for 2021/2022

Proposed budget 2021/2022

Budget Heading	Budget 2020/2021	Proposed Revised Budget	
Salaries	38	42	
Admin (Office)	10	12	
Village	2	0.5	
Allotments	1	1	* ring fenced
Community land	2	1.5	
Highways	3	0.5	
Grasscutting	10	12	
Grants	2	2	
Grant S137	0.5	N/A	
Cemetery	4	1	* ring fenced
Events	0.5	2	
H & S	0.5	0.5	
Councillor training	0.3	0.3	
Staff training	0.3	0.3	
Handyman Maintenance	4.5	6	
Handyman Equipment	3	1	*equipment repairs
Pension	0	0.5	
Total	81.6	83.1	

<u>In addition</u>	
Precept received (incl grants and donation WLDC)	61955
Carry over from 20/21	33000
Total as at 01.04.21	94955
Minus	
Proposed revised budget	83100
Ring fenced operating cost (3 months)	20000
Contingency	0.00
Expenditure total	950
	-
<u>Remainder</u>	8145.00

PROPOSED by Cllr Webb, **SECONDED** by Cllr Darby, carried **UNANIMOUSLY**

v. Estimate Precept

Based on	16%	13%	10%
Precept received (incl grants and donation WLDC)	71955	70100	68135
Carry over from 20/21	33000	33000	33000
Total as at 01.04.21	104955	103100	101135
Minus			
Proposed revised budget	83100.00	83100.00	83100.00
Ring fenced operating cost (3 months)	20000.00	20000.00	20000
Contingency	0.00	0.00	0
Expenditure total	0	0.00	0
<u>Remainder</u>	1855.00	0.00	-1965

PROPOSED by Cllr Webb, **SECONDED** by Cllr Speed, carried **UNANIMOUSLY**

88-2020/21 Planning matters To note any approved applications received and to consider any planning applications and decide any comments that the Council wishes to make.

APPLICATION REFERENCE NO: 141950

PROPOSAL: Planning application for proposed single storey rear extension

LOCATION: 47 David Todd Way Bardney Lincoln LN3 5DN

APPLICATION TYPE: Householder Application

APPLICATION CATEGORY: Householder Development

Parish council have no objections to this planning application

APPLICATION REFERENCE NO: 141945

PROPOSAL: Planning application for a rear extension

LOCATION: 51 Silver Street Bardney Lincoln LN3 5XG

APPLICATION TYPE: Householder Application

APPLICATION CATEGORY: Householder Development

Parish council to make comments on this application regarding neighbour's right of access.

Cllr Webb left the meeting as he had interest in the following planning application.

Cllr Darby took over as Chairman.

Planning Application Number: 141953

Application type: Non-material amendment

Description of proposal:

Application for non-material amendment to planning permission 141135 granted 4 August 2020 - Changes to office area roof.

Location of proposal:

Mill Yard, Station Road, Bardney, Lincoln, Lincolnshire, LN3 5UD

No objections

Chairman returned to the meeting

89-2020/21 To consider Asset of Community Value To consider making an application to register identified assets of community value

- The Roman Catholic Church
- Common Lane
- The track between Doctors Lane/Cycle path and Horncastle Road
- The path between Harvey Kent Gardens and Wragby Road

Proposal put forward to list the land and buildings as Assets of Community Value.

PROPOSED by Cllr Webb, **SECONDED** by Cllr Darby, carried **UNANIMOUSLY**

90-2020/21 To consider Lawn Mower Quotes. To consider quotes to service the Lawson Mower

Proposal to have lawn mower serviced by an approved dealer.

PROPOSED by Cllr Papworth, **SECONDED** by Cllr Cluett, carried out **UNANIMOUSLY**

91-2020/21 To consider Car Park Quotes. To consider quotes for creating different car park surface

No quotes received

92-2020/21 To consider draft design for the new look Limewoods magazine

Proposal for Limewoods magazine to become a leaflet 2 times a year and a magazine once a year. Quotes to be obtained to print and distribute leaflets and bring to meeting in January 2021.

93-2020/21 To consider link with Royal British Legion in relation to Remembrance Day 2021

Proposal to open up dialogue with Royal British Legion with regards to Remembrance Day service 2021.

PROPOSED by Cllr Webb, **SECONDED** by Cllr Darby, carried **UNANIMOUSLY**

94-2020/21 To consider changes to inhouse grass cutting schedule for 2021. To consider changes to the grass cutting schedule around the closed churchyard.

Proposal The area which is the Council's responsibility to trim 3 times a year.

The Clerk will contact the Vicar to ask to be informed when the sheep are put into the churchyard for grazing.

PROPOSED by Cllr Webb, **SECONDED** by Cllr speed, carried **UNANIMOUSLY**

95-2020/21 To consider proposal by Cllr Cluett to work with Anglian Water to implement scheme to support vulnerable residents.

Cllr Cluett informed the meeting about the new initiative from Anglian Water regarding the Priority Service Register.

PROPOSED by Cllr Darby **SECONDED** by Cllr Webb, **ABSTAINED** Cllr Speed and Cllr Cluett, **AGAINST** Cllr Papworth. Cllrs Chauhan, Shaw, Bates and Waddington voted in **FAVOUR**.

96-2020/21 To consider request from St Lawrence Church to site the crib on the village green.

PROPOSED by Webb, **SECONDED** by Cllr Cluett, carried **UNANIMOUSLY**

97-2020/21 To approve date and time of next meeting 21st January 2021.
Meeting date approved.

DRAFT