

**Draft Minutes from the meeting of the Parish Council on Thursday 23<sup>rd</sup> July 2020.**

**In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the meeting will take place remotely using the Zoom platform.**



**Councillors Present:**

Cllr Webb - Chair

Cllr Darby - Vice Chair

Cllr Cluett

Cllr Corbould

Cllr Papworth

Cllr Waddington

Cllr Shaw

Cllr Speed

Anna Lawson - Clerk and RFO

Pauline Fry - Administrative Assistant

**Public session of the meeting commenced at 7.00pm**

One member of the public attended.

No questions asked.

**No requests had been received by the Clerk for permission to record, video or take photos of the Council meeting, therefore the only recording which would take place was the one undertaken by the Parish Council themselves.**

The meeting commenced at 7.05pm

**21-2020/21 Apologies for Absence.** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None received

**22-2020/21 To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

Cllr Webb declared an interest in a planning application to be discussed later during the meeting.

**23-2020/21 To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.

None received

**24-2020/21 To approve as a correct record the notes of the meeting held on 21st May 2020.** To authorise the Chair to sign the official minutes.

**PROPOSED** by Cllr Speed, **SECONDED** by Cllr Darby, carried **UNANIMOUSLY**

**25-2020/21 To receive and consider a report from the Chairman of the Council.**

Covered in clerk's report

**26-2020/210 To receive and consider a report from the Clerk to the Council** on any outstanding matters and correspondence received since the meeting of 21<sup>st</sup> May 2020.

All councillors have received a weekly update on issues affecting the council.

Need to arrange to award the Rogers Shield to the Nags Head pub. The pub were notified that they had received the award however this took place at the start of lockdown. Will now arrange the presentation.

The Cemetery Car Park is now being used and it is working well. It is also assisting to reduce problems on Horncastle Rd when an internment takes place.

A person has now been evicted from the allotments following breach of Allotment Tenancy agreement.

This week an individual has been verbally abusive towards the Clerk and Handyman. This person has also been aggressive towards another councillor a couple of weeks ago.

**27-2020/21 Financial matters:**

- i. To approve the bank reconciliation statement for May 2020.

**Bardney Group Parish Council**

Bank Reconciliation for May 2020 as at 31.05.20

<b>Balance as at 01.05.20</b>		<b>£94933.65</b>
<b>Income</b>		
Cemetery	1189.00	
Allotments	162.75	
Handyman	333.84	
VAT Rebate	957.24	
Total income		£2642.83
<b>Expenditure</b>		
Admin	542.50	
Salaries	4290.09	
Handyman	969.19	
Cemetery	22.16	
Total expenditure		£5823.94
<b>Balance as at 31.05.20</b>		<b>£91752.34</b>

**PROPOSED** by Cllr Shaw, **SECONDED** by Cllr Darby, carried **UNANIMOUSLY**

- ii. To approve the bank reconciliation statement for June 2020

**Bardney Group Parish Council**

Bank Reconciliation for June 2020 as at 30.06.20

<b>Balance as at 01.06.20</b>		<b>£91752.34</b>
<b>Income</b>		
Cemetery	1180.00	
Allotments	52.50	
Handyman	262.80	
Total income		£1495.30
<b>Expenditure</b>		
Admin	1436.21	
Salaries	4159.66	
Handyman	383.61	
Grasscutting	2644.12	
Allotments	306.60	
Community land	200.00	
Handyman equipment	4185.60	
Total expenditure		£13315.20
<b>Balance as at 30.06.20</b>		<b>£79931.84</b>

**PROPOSED** by Cllr Speed, **SECONDED** by Cllr Corbould, carried **UNANIMOUSLY**

- iii. To ratify payments of accounts, salaries, BACS payments & payments already made. **PROPOSED** by Cllr Corbould, **SECONDED** by Cllr Speed, carried **UNANIMOUSLY**

### **Payment Ratification July 2020**

B/P	Wages and NI	July	Salaries	value	VAT	ExVAT	% of budget*
				4159.66	0.00	4159.66	
Total Office/Salaries							42% of budget
PO20686	Savannah computers	Computers Online	Admin	85.00	0.00	85.00	
PO20687	LALC	training	Admin	22.50	0.00	22.50	
PO20692	LCC	Rent	Admin	600.00	7.66	592.34	
Total Admin				707.50			27% of budget
PO20669	Agrii	Chemicals	Handyman	130.74	21.79	108.95	
PO20688	Fuelcard	Fuel	Handyman	24.98	4.15	20.83	
PO20685	Fuelcard	Fuel	Handyman	25.01	4.17	20.84	
PO20690	E-quip	Varius	Handyman	39.95	6.66	33.29	
PO20691	E-quip	paint	Handyman	80.46	13.41	67.05	
Total Handyman				301.14			34% of budget
	TGM	Grasscutting	Grasscutting	1322.06	220.34	1101.72	
PO206493				1322.06			65% of budget*
Total Grasscutting							
PO20695	C&G Cannon	tractor hire		300	50	250.00	
Total Community land				300.00			72% of budget
PO20694	Wave	Water rates	Cemetery	14.46	0.00	14.46	
Total Cemetery				14.46			

\* 20/21 budget

**PROPOSED** by Cllr Speed, **SECONDED** by Cllr Corbould, carried **UNANIMOUSLY**

- iv. To consider AGAR Section 1. Annual Governance Statement;

**PROPOSED** by Cllr Webb, **SECONDED** by Cllr Darby, because of technical issues Cllr Waddington was recorded as an abstention remainder of Cllrs voted in **FAVOUR** of the proposal.

- v. To approve the AGAR Accounting Statements by resolution

**PROPOSED** by Cllr Webb, **SECONDED** by Cllr Darby, because of technical issues Cllr Waddington was recorded as an abstention remainder of Cllrs voted in **FAVOUR** of the proposal.

- vi. To ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.

Because of Covid 19 restrictions forms to be signed Friday 24<sup>th</sup> July 2020

**28-2020/21 Planning matters** To note any approved applications received and to consider any planning applications and decide any comments that the Council wishes to make.

**APPLICATION REFERENCE NO: 141366**

**PROPOSAL: Planning application for a side extension.**

**LOCATION: Highcroft Highthorpe Southrey Lincoln LN3 5TB**

**APPLICATION TYPE: Householder Application**

**APPLICATION CATEGORY:Householder Development**

No comments to be made.

**APPLICATION REFERENCE NO: 141207**

**PROPOSAL: Planning application to erect 1no. single storey dwelling. Replacing outline planning permission 138919.**

**LOCATION: Land at Sudtrie Cottage High Thorpe Southrey Lincoln LN3 5TB**

**APPLICATION TYPE: Full Planning Application**

**APPLICATION CATEGORY:Minor - Dwellings**

No comments to be made

**APPLICATION REFERENCE NO: 141184**

**PROPOSAL: Planning application for a bunded 'B8' warehouse with loading canopy, service yard, fork lift truck charging bay and exit road.**

**LOCATION: Land adj to Reeves Business Park Horncastle Road Bardney LN3 5SU**

**APPLICATION TYPE: Full Planning Application**

**APPLICATION CATEGORY: Major - Manufacture/Storage/Warehouse**

Comments already submitted. Meeting asked to recommend that planning application goes before Full Planning Committee.

**APPLICATION REFERENCE NO: 141135**

**PROPOSAL: Planning application for alterations, to include extension to existing office and replacement of flat roof with pitched roof.**

**LOCATION: Unit 1, Mill Yard Station Road Bardney Lincoln LN3 5UD**

**APPLICATION TYPE: Full Planning Application**

**APPLICATION CATEGORY: Minor - all others**

Previous comments to be resubmitted.

**APPLICATION REFERENCE NO: 141074**

**PROPOSAL: Planning application to erect 2no. general purpose agricultural buildings and 2no. silos**

**LOCATION: Red Hog Pastures Main Street Apley Market Rasen**

**APPLICATION TYPE: Full Planning Application**

**APPLICATION CATEGORY: Minor - all others**

Previous comments to be resubmitted.

**APPLICATION REFERENCE NO: 140888**

**PROPOSAL: Planning application to erect two storey extension**

**LOCATION: Westcroft 102 Abbey Road Bardney Lincoln LN3 5XD**

**APPLICATION TYPE: Household Application**

**APPLICATION CATEGORY: Householder Development**

No comments to be made

**29-2020/21 Co-option** To consider application to join Bardney Group Parish Council.

Meera Chauhan gave reasons why she would like to join the Council.

No questions raised by Councillors.

**PROPOSAL** Meera Chauhan be co-opted on to the Council

**PROPOSED** by Cllr Webb, **SECONDED** by Cllr Shaw, carried **UNANIMOUSLY**

As meeting was held remotely, Cllr Chauhan will sign the relevant paperwork at a later date. Cllr Chauhan was invited to formerly join the remainder of the meeting and to take part in discussions.

**30-2020/21 To consider adoption of revised Cemetery Terms and Conditions.** To consider adoption of revised Cemetery Terms and Conditions including amendments to use of grave diggers.

**PROPOSED** by Cllr Darby, **SECONDED** by Cllr Corbould, carried **UNANIMOUSLY**

**31-2020/21 To consider implementing the Clean Neighbourhoods and Environment Act 2005.**

Cllr Webb asked the meeting to agree in principle to the Council looking at ways in which fly tipping and dog fouling occurring in the village could be prevented.

How this could be administered would be looked at the next full council meeting

**PROPOSED** by Cllr Darby, **SECONDED** by Cllr Cluett, carried **UNANIMOUSLY**

**32-2020/21 To consider carrying out a Traffic survey.** To consider carrying out a traffic survey at known problem points in all the villages.

**PROPOSED** by Cllr Webb, **SECONDED** by Cllr Papworth, carried **UNANIMOUSLY**

**33-2020/21 To consider request for resurfacing the cycle path.** To consider petitioning LCC highways to resurface the cycle path.

Council would approach Sustrans direct to see if there were any plans to repair the cycle path.

**PROPOSED** by Cllr Corbould, **SECONDED** Cllr Darby, carried **UNANIMOUSLY**

**34-2020/21 To receive report from the BGPC representative on the Bardney Village Hall Committee in relation to actions to address the anti-social behaviour issues.**

To receive an update from Cllr Newlove, BGPC representative on Bardney Village Hall committee.

This item would be deferred to the next meeting as Cllr Newlove was not in attendance.

**34-2020/21 Establishment – to resolve to go into closed session in accordance with Public Bodies (Admissions to Meetings) Act 1960 to discuss the following matters.** A separate meeting ID and password will be provided to councillors.

**PROPOSED** by Cllr Webb, **SECONDED** by Cllr Speed, carried **UNANIMOUSLY**

**35-2020/21 To consider proposals from the Personnel and Review Committee.**

**36-2020/21 To approve date and time of next meeting TBA in September.**

Cllr Webb would like to leave this date flexible. This would allow the date to be altered within reason if the restrictions change in relation to Coronavirus. Council would then be able to meet in person.