

**Minutes from the meeting of the Parish Council on Thursday 21<sup>st</sup> May 2020.**

**In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, the meeting will take place remotely using the Zoom platform.**



APLEY | BARDNEY | SOUTHREY | STAINFIELD

**Councillors Present:**

Cllr Webb - Chair

Cllr Cluett

Cllr Bradbury

Cllr Clee

Cllr Waddington

Cllr Darby - Vice Chair

Cllr Shaw

Cllr Corbould

Anna Lawson -

Clerk and RFO

Pauline Fry - Administrative Assistant

**Public session of the meeting commenced at 7.00pm**

One member of the public attended.

**No requests had been received by the Clerk for permission to record, video or take photos of the Council meeting, therefore the only recording which would take place was the one undertaken by the Parish Council themselves.**

The meeting commenced at 7.05pm

**1-2020/21 To recommence Standing Orders following suspension due to emergency procedures**

**PROPOSED** by Cllr Speed, **SECONDED** by Cllr Darby, carried **UNANIMOUSLY**

Cllr Corbould joined the meeting.

**2-2020/2021 To adopt addendum to Standing Orders To allow remote meetings to take place.**

**PROPOSED** Cllr Bradbury, **SECONDED** Cllr Speed, **AGAINST** Cllr Webb

The remaining Councillors voted in favour

**3-2020/21 Apologies for Absence.** To receive and accept apologies, where valid reasons for absence have been given to the Clerk prior to the meeting.

Cllr Newlove

**4-2020/21 To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

Cllr Darby – planning matters

**5-2020/21 To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.

None

**6-2020/2012 To approve as a correct record the notes of the meeting held on 19<sup>th</sup> March 2020** To authorise the Chair to sign the official minutes.

**PROPOSED** by Cllr Clee, **SECONDED** by Darby, Cllr Speed abstained as he did not attend the meeting. The remaining Councillors voted to accept the minutes.

**7-2020/2021 To receive and consider a report from the Chairman of the Council** Grant money has been made available to support the 'Clean Hands, Open Heart' initiative organised by the Church to help Parishioners in need during this difficult period.

BGPC did offer to support 'Frontline Feeders' if there was match funding from WLDC but as far as we are aware no funding has been forthcoming.

During this time the council has functioned well with the Clerk and Chairman being in contact most days.

Cllr Darby praised the conduct of staff, thanks go to The Clerk, Deputy Clerk and Handyman for their work during this time.

**8-2020/2021 To receive and consider a report for the Clerk to the Council** on any outstanding matters and correspondence since the meeting of 19<sup>th</sup> March 2020.

I would like to thank the Chairman, Vice Chair, Deputy Clerk and Handyman for their support over the last two months.

Since the council last met legislation has changed both for Parish Council's and burial boards. The Act of parliament which came in on 23<sup>rd</sup> March was 'tweaked' and defined regularly which made it difficult to make decisions going forward and information and clarification was not always freely available.

I would like to thank Rev David Bartlett for his support as the Churches were aware of changes prior to being filtered down to Local Council's.

Despite of this, we have continued with, and completed existing projects, namely the Woodland Walk, allotment car park and Stainfield Book Swap.

We have also continued with existing and regular maintenance of all the villages.

In addition to this we have acted as part of the Clean Hands, Open Hearts scheme which supports the Foodbank and vulnerable residents within our community.

On another positive note, through these challenges we have developed a better working relationship with the Churches and the School.

Following the weekly updates there has been further correspondence from Home From Home Care, which is available to councillors on request.

The Handyman has opted in for a pension, which is something that we have to offer by law.

The support given to 'Clean Hands, Open Hearts' will continue until the need is no longer required.

## **9-2020/2021 Financial matters**

i) Bank Reconciliation for March 2020 as at 31.03.20

**Balance as at 01.03.20** **£46471.58**

### **Income**

Handyman	704.66
Cemetery	79.00
Allotments	240.00
Petty Cash	51.50

Total income **£1075.16**

### **Expenditure**

Admin	620.07
Salaries	4120.93
Handyman	70.74
Cemetery	60.00
Grant	500.00
Grasscutting	1322.06

Total expenditure **£6693.80**

**Balance as at 31.03.20** **£40852.94**

**Less cheques**

**PROPOSED** by Cllr Speed, **SECONDED** by Cllr Corbould, carried **UNANIMOUSLY**

ii) Bank Reconciliation for April 2020 as at 30.04.20

**Balance as at 01.04.20** **£40852.94**

**Income**

Precept	61,955.00
Cemetery	880.00
Allotments	478.00
Handyman	640.00
Grasscutting	1332.06

Total income **£65,285.06**

**Expenditure**

Admin	1940.08
Salaries	3938.09
Handyman	699.25
Cemetery	10.72
Village	54.12
Allotment	1957.00

Total expenditure **£11,204.35**

**Balance as at 31.04.20** **£94933.65**

Less cheques

**PROPOSED** by Cllr Speed, **SECONDED** by Cllr Clee, carried **UNANIMOUSLY**

- iii) To ratify payments of accounts, salaries, BACS payments & payments already made.

### **Payment Ratification April 2020**

B/P	Wages and NI	April		value	VAT	ExVAT	% of budget*
Total Office/Salaries			Salaries	4120.93	0.00	4120.93	11% of budget
PO20651	LCC	Rent	Admin	600.00	0.00	600.00	
PO20665	LCC	Rent	Admin	300.00	0.00	300.00	
PO20666	LCC	Rent	Admin	600.00	0.00	600.00	
Total Admin				1500.00			12% of budget
PO20640	Fuelcard	Fuel	Handyman	43.81	7.30	36.51	
PO20642	Agrii	Chemicals	Handyman	125.40	20.90	104.50	
PO20644	E-Quip	Maintenance	Handyman	108.59	18.12	90.47	
PO20645	E-Quip	Maintenance	Handyman	34.12	5.69	28.43	
PO20645	Fuelcard	Fuel	Handyman	30.42	5.07	25.35	
Total Handyman				43.81		36.51	0.9% of budget
PO20641	Les Waters Paddock	Fencing	Allotments	186.00	31.00	155.00	
PO20643	Care GG&G	Grass seed app	Allotments	180.00	30	150.00	
PO20646	Cannon Shepherd	harrow seed	Allotments	525.00	25.00	500.00	
PO20652	seed	Grass seed	Allotments	658.00	0.00	658.00	
Total Community project				1935.15			105% of budget
PO20649	TGM	Grasscutting	Grasscutting	1322.06	220.34	1101.72	
Total Grasscutting				1322.06			26% of budget
PO20654	PE Robinson	Spraying/topping	Allotments	240.00	40.00	200.00	
Total Allotment				240.00			24% of budget
PO20653	Wave	Water	Cemetery	10.72	0.00	10.72	
Total Cemetery				10.72			0.2% of budget
PO20650	les Waters	Benches	Village	168.00	28.00	140.00	
Total Village				168.00			8% of budget

\* 20/21 budget

^ carried over from 19-20 budget

\*\* work carried out July 2019

## Payment Ratification May 2020

				value	VAT	ExVAT	% of budget*
B/P	Wages and NI	May	Salaries	3938.09	0.00	3938.09	
Total Office/Salaries							21% of budget
PO20653	School	Food bank	Admin	300.00	0.00	300.00	
Total Admin				300.00			12% of budget
PO20655	Fuelcard	Fuel	Handyman	23.68	3.95	19.73	
PO20657	E-Quip	Paint & Gloves	Handyman	60.97	10.16	50.81	
PO20658	E-Quip	Paint	Handyman	35.98	6.00	29.98	
PO20659	E-Quip	Post & Rail	Handyman	469.44	78.24	391.20	
PO20660	E-Quip	Misc	Handyman	82.78	13.80	68.98	
Total Handyman				672.85		560.70	0.9% of budget
PO20649	TGM	Grasscutting	Grasscutting	1322.06	220.34	1101.72	
Total Grasscutting				1322.06			39% of budget*
PO20661	GG&G Cannon	Digger Drainage	Allotments	320.32	53.77	266.55	
PO20656	EA Fincham	charge Mole	Allotments	22.16	0.00	22.16	
PO20667	Agri	trapping	Allotments	200.00	0.00	200.00	
Total Allotment				542.48			54% of budget**
PO20653	Wave	Water	Cemetery	10.72	0.00	10.72	
Total Cemetery				10.72			0.2% of budget

\* 20/21 budget

**PROPOSED** by Cllr Speed, **SECONDED** Cllr Waddington, carried **UNANIMOUSLY**

7.26pm Cllr Shaw joined the meeting

**10-2020/21 Planning matters** To note any approved applications received and to consider any planning applications and decide any comments that the Council wishes to make.

**APPLICATION REFERENCE NO: 141053**

**PROPOSAL:** Planning application for removal of UPVC conservatory and erecting new dining room side extension on former footprint, various internal alterations, external timber fence, and detached garage.

**LOCATION:** Abbey Lodge 5 Carron Close Bardney Lincoln LN3 5XB

**APPLICATION TYPE:** Householder Application

**APPLICATION CATEGORY:**Householder Development

No objections to this planning application

**APPLICATION REFERENCE NO: 141033**

**PROPOSAL:** Outline planning application to erect 6no. dwellings with access and layout to be considered and not reserved for subsequent applications

**LOCATION:** Land adj 15 Abbey Road Bardney LN3 5XA

**APPLICATION TYPE:** Outline Planning Application

**APPLICATION CATEGORY:**Minor - Dwellings

Objections to made regarding this planning application

**PROPOSED** by Cllr Darby, **SECONDED** by Cllr Waddington, carried **UNANIMOUSLY**

**APPLICATION REFERENCE NO: 140930**

**PROPOSAL:** Planning application to erect 1no. dwelling.

**LOCATION:** 9 Silver Street Bardney LN3 5SS

**APPLICATION TYPE:** Full Planning Application

**APPLICATION CATEGORY:**Minor – Dwellings

This application has been withdrawn

**APPLICATION REFERENCE NO: 140854**

**PROPOSAL:** Planning application for the erection of 6no. terraced dwellings and associated works following removal of existing buildings.

**LOCATION:** 94 Wragby Road Bardney Lincoln LN3 5XW

**APPLICATION TYPE:** Full Planning Application

**APPLICATION CATEGORY:**Minor - Dwellings

Objections to this application have already been submitted.

**PROPOSED** by Cllr Speed **SECONDED** Cllr Darby, **AGAINST** Cllr Cluett, the remainder of the Councillors voted in favour of the objections raised.

**APPLICATION REFERENCE NO: 140888**

**PROPOSAL: Planning application to erect two storey extension**

**LOCATION: Westcroft 102 Abbey Road Bardney Lincoln LN3 5XD**

**APPLICATION TYPE: Householder Application**

**APPLICATION CATEGORY: Householder Development**

No objections to this planning application

**11-2020/21 Co-option** To consider application to join Bardney Group Parish Council

John Papworth gave reasons why he would like to join the Council.

No questions raised by Councillors.

**PROPOSAL** John Papworth be co-opted on to the Council

**PROPOSED** by Cllr Webb, **SECONDED** by Cllr Speed, carried **UNANIMOUSLY**

As meeting was held remotely, Cllr Papworth will sign the relevant paperwork tomorrow (22.05.2020). He was invited to formerly join the remainder of the meeting to take part in discussions.

**12-2020/21 To adopt Standing Orders.**

Only amendments to the Standing Orders are;

- 1) To allow remote meetings
- 2) Annual meeting of Council to be deferred to May 2021.

Going forward it may be that holding meetings remotely in some capacity will be allowed in the future but how this will look has yet to be decided.

**Proposal to keep Standing Orders but keep amendments separate.**

**PROPOSED** Cllr Webb, **SECONDED** Cllr Cluett, **ABSTAINED** Cllr Papworth. The remaining Councillors voted in favour.

**13-2020/21 To adopt Financial Regulations.**

**PROPOSED** by Cllr Webb, **SECONDED** by Cllr Corbould, **ADSTAINED** Cllr Papworth. The remaining Councillors voted in favour.

**14-2020/21 Bardney Cemetery Improvement Group** To accept Annual accounts

These were accepted



**15-2020/21 Decide fine rate in accordance with Clean Neighbourhoods and Environment Act 2005.**

Following discussions it was decided to ask the Clerk to find out more information and present to Council a policy at the next meeting. Councillors could then discuss the way forward.

**PROPOSAL** that the Clerk finds out more information on how other Councils deal with this problem. The information would be brought to the next meeting.

**PROPOSED** by Cllr Webb, **SECONDED** by Cllr Waddington, **AGAINST** Cllr Clee, **ABSTAINED** Cllr Bradbury. The remaining Councillors voted in favour of the proposal

**Meeting suspended for 10 minutes to allow Councillors and staff to clap for carers.**

**16-2020/21 LALC Training.** To consider signing up to the annual training scheme.

Costings for training was presented to the meeting.

**PROPOSAL** to continue to sign up for annual training scheme.

**PROPOSED** by Cllr Webb, **SECONDED** by Cllr Speed, carried **UNANIMOUSLY**

**17-2020/21 Insurance quotes** To consider insurance quotes received.

After discussion and vote, Councillors decided to accept quote B

**18-2020/21 Establishment – to resolve to go into closed session in accordance with Public Bodies (Admissions to Meetings) Act 1960 to discuss the following matters.** A separate meeting ID and password will be provided to councillors.

All Councillors voted in favour to go into closed session with the exception of Cllr Papworth who abstained.

**19-2020/21 To approve remediation consultation from the Environment Agency**

**20-2020/21 To approve date and time of next meeting as Thursday 16th July 2020 at 7.00pm**

