

# January 2020 Minutes



Minutes from the meeting of the Parish Council on Thursday 16th January 2020.  
Held at the Meeting Room, Bardney Fire St

## **Councillors Present:**

Cllr Webb

Anna Lawson -Clerk and RFO

Cllr Shaw

Pauline Fry - Administrative Assistant

Cllr Speed

Cllr Cluett

Cllr Waddington

Cllr Cllr Darby

Cllr Newlove

## **Public session of the meeting commenced at 7.00pm**

4 members of the public attended the meeting to observe.

No questions were asked.

**No requests had been received by the Clerk for permission to record, video or take photos of the Council meeting, therefore the only recording which would take place was the one undertaken by the Parish Council themselves.**

The meeting commenced at 7.05pm

**113-2019/20 Apologies for Absence.** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Cllr Bradbury, Cllr Clee and Cllr Corbould

**114-2019/20 To receive declarations of interest under the Localism Act 2011 –**

being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests.

Cllr Webb (planning), Cllr Shaw (planning) and Clerk (grant application)

**115-2019/20 To receive and consider any dispensation requests** on agenda items and decide whether they are to be granted.

None

**116-2019/20 To approve as a correct record the notes of the meeting held on 17th October 2019.** To authorise the Chair to sign the official minutes.

**PROPOSED** Cllr Speed **SECONDED** Cllr Cllr Darby **CARRIED** unanimously

**Cllr Newlove abstained**

**117-2019/20 To receive and consider a report from the Chairman of the Council.**

The council had supported residents from Manor Farm Estate and Station Road at meetings, with issues they are experiencing. The Council had been advised not to take legal action against the Care Home in the village.

Cllr Newlove was informed by the Chairman that he was extremely concerned regarding matters which were discussed in the September meeting. A discussion followed and Cllr Newlove was informed of action that had been taken by the Council following this matter and that his failure to co-operate would result in further steps being taken.

**118-2019/20 To receive and consider a report from the Clerk to the Council** on any outstanding matters and correspondence received since the meeting of 21st November 2019.

The hedge in the Cemetery is due to be removed next week and the railings are currently being cleaned and repainted. Everything has been ordered and is due to be delivered next week ready for the railings to be re-instated. It is important that the hedge is dealt with prior to the start of the bird nesting season. Also the improvements have been made within the budget.

Memorial masons have dumped sods under the hedge for the bowling green. Lincs Co-op have been contacted and the memorial masons should be attending to rectify the problem.

Obviously very shocked to discover that not all the information intended for residents have not been forwarded by LCC. Also discovered the same situation with WLDC. This is a breach of the Localism Act 2011. It is not conducive to good relations with LCC and is to the detriment of residents.

The free hedging from the Woodland Trust is due to arrive between End of Feb and the middle of March. The Young Farmers trees will be arriving at the same time. Need to arrange a meeting to discuss exactly where the trees will be planted. The community land also requires preparing ready for the planting - quotes have been received for the work.

Highways have granted permission for bulb planting at the entrance to the villages

Bardney Manor Farm Residents meeting went well and making good progress with the projects involved.

Station Rd residents meeting have discussed ways forward.

Station Rd gate on to the cycle path is currently locked due to illegal activity on the track.

BGPC have raised issues with Highways over the road signage around Stainfield. Discovered that there are no signs at the Langworth junction and most of the signs are damaged and don't have sandbags

#### **97-2019/20 Financial matters:**

1. **To approve the bank reconciliation statement for November 2019.**  
Bardney Group Parish Council

Bank Reconciliation for November 2019 as at 30.11.19

<b>Balance as at 01.11.19</b>		<b>£68775.95</b>
<b>Income</b>		
Handyman	459.49	
Admin	150.00	
Cemetery	730.00	
Total income		£1339.49
<b>Expenditure</b>		
Admin	2203.57	
Salaries	3806.53	
Handyman	1771.55	
Allotments	135.00	
Grant S137	86.00	
Total expenditure		£8007.65

**PROPOSED** by Cllr Darby **SECONDED** by Cllr Waddington

Cllr Newlove **ABSTAINED**. The remaining Councillors **AGREED**.

1. To approve the bank reconciliation statement for November 2019.

Bardney Group Parish Council

Bank Reconciliation for December 2019 as at 31.12.19

**Balance as at  
01.12.19** **£62107.59**

**Income**

Handyman	532.26	
Grasscutting	577.89	
Cemetery	960.00	
<b>Total income</b>		<b>£2070.15</b>

**Expenditure**

Admin	485.70	
Salaries	3726.16	
Handyman	322.32	
Grasscutting	2087.06	
<b>Total expenditure</b>		<b>£6621.24</b>

**Balance as at  
31.12.19** **£57556.50**

**PROPOSED** by Cllr Speed **SECONDED** by Cllr Darby  
Cllr Newlove **ABSTAINED**; the remaining Councillors **AGREED**.

1. To ratify payments of accounts, salaries, BACS payments & payments already made.

**Payment Ratification December 2019**

				<b>value</b>	<b>VAT</b>	<b>ExVAT</b>	<b>% of</b>
B/P	Wages and NI	December	Salaries	3806	0.00	3684.34	
							93% c
Total Office/Salaries							
PO20598	TGM	Grasscutting	Grasscutting	2087.06	347.84	1739.22	
Total Grasscutting				2087.06			100%
DD	Fuelcard	Fuel	Handyman	22.32	1.83	20.49	
Total Handyman				22.32			78% c
PO20600	Shaw and Sons	ERB Book	Cemetery	123.60	20.6	103.00	
Total Cemetery				123.60			27% c
PO20599	Les Waters	Door hinges	Allotments	300.00	50	250.00	
Total Allotments				300.00			37% c

\*\* carried over from 18/19

\* 10% knocked off the bill as no central heating or hot water.

**Payment Ratification January 2020**

B/P	Wages and NI	January	Salaries	value	VAT	ExVAT	% of budget
Total Office/Salaries				3726.16	0.00	3726.16	103% of budget
PO20609	LALC	Conference	Admin	15.00	3.00	15.00	
PO20606	Viking	Stationary	Admin	31.66	0	31.66*	
Total Admin				46.66			97% of budget
PO20613	Equip	Painting	Handyman	95.75	15.96	79.79	
PO20612	Equip	Water pipe	Handyman	93.06	15.51	77.55	
PO20611	Grafton Merc	water pipe	Handyman	11.22	1.87	9.35	
PO20608	Equip	Post & Rope	Handyman	57.89	9.65	48.24	
PO20607	Equip	Rat poison	Handyman	103.32	17.22	86.10	
PO 20605	ID Deaton	Posts	Handyman	80.50	0.00	80.50	
PO 205603	Charles Hill	Blades	Handyman	124.42	20.74	103.68	
PO20585	Green stripe	Chain & oil	Handyman	54.00	9.00	45.00	
PO20602	Charles Hill	Service	Handyman	77.12	12.85	64.27	
Total Handyman				697.28			92% of budget
PO20604	J Parker	Trees	Allotments	210	0	210	
Total Allotments				210			45% of budget
PO20610	E.on	Electricity		5.15	0	5.15	
Total Village				5.15			5% of budget

\*\* carried over from 18/19  
^ cost to be offset by outsourcing staff

**PROPOSED** by Cllr Waddington **SECONDED** by Cllr Darby.  
Cllr Newlove **ABSTAINED**, the remaining Councillors **AGREED**.

**120-2019/20 Planning matters** To note any approved applications received and to consider any planning applications and decide any comments that the Council wishes to make.

### **Planning Application 140418**

No comments to be made.

### **Planning Application 140371**

**Cllr Webb left the meeting at 7.31pm, at this point Cllr Darby chaired the meeting.**

The Council wished to make comments on this application.

Lack of parking

The builder has a list of non-compliance with regards to planning conditions and the builder is already in breach of planning conditions.

**Cllr Webb re-joined the meeting at 7.41pm and resumed chairing the meeting.**

#### **Planning Application 140434**

The Council do not object to this planning application in principal but do have concerns regarding parking, which is already an issue.

**121-2019/20 Precept** To resolve to agree the precept for 2020/2021

Based on	5% increase	6% increase	7% increase
Precept received (incl grants and donation WLDC)	60800	61380	61955
Carry over from 19/20	41000	41000	41000
<b>Total as at 01.04.20</b>	<b>101800</b>	<b>102380</b>	<b>102955</b>
<b>Minus</b>			
Proposed revised budget	81600.00	81600.00	81600
Ring fenced operating cost (3 months)	21150.00	21150.00	21150
Contingency	0.00	0.00	0
<b>Expenditure total</b>	<b>-950</b>	<b>-370.00</b>	<b>205</b>
Remainder	0.00	0.00	0

Clerk's proposal would be to increase the precept by 7%.

**PROPOSED** by Cllr Webb **SECONDED** by Cllr Speed

Cllr Newlove **ABSTAINED**; the remaining Councillors **AGREED**.

**122-2019/20 Governance Review** To consider applying for a Governance Review to amend the Parish boundary.

Cllr Webb proposed that the Council request West Lindsey carry out a Governance Review, this is triggered by a petition signed by local residents.

Cllr Webb to draw up options regarding the possible enlarging of the Parish by incorporating smaller villages into it. These will be presented at the next full council meeting on 20th February 2020 which will allow Councillors to make a decision as to whether to proceed with this proposal.

**PROPOSED** by Cllr Webb **SECONDED** by Cllr Speed

Cllr Newlove and Cllr Shaw **ABSTAINED**

**123-2019/20 Chair of Personnel and Review Committee** To appoint a Chair of Personnel and Review and to then consider;

1. Grave Digger – create a new post and consider options
2. Annual Leave and Overtime
3. Staff out of hours

The Committee require an additional member because of the resignation of a previous Councillor. Cllr Webb proposed Cllr Shaw.

**PROPOSED** Cllr Webb **SECONDED** by Cllr Speed  
Cllr Darby, Cllr Cluett and Cllr Speed voted in **FAVOUR**  
Cllr Newlove, Cllr Waddington and Cllr Shaw **ABSTAINED**

The committee are responsible for electing a new Chair.

This item is deferred until March/April 2020

**124-2019/20 Road safety and issue reported to the Monitoring Officer at LCC**

An extraordinary meeting was held following the meeting with Councillor Davies regarding road safety issues in the village of Bardney. Recommendations were made by Cllr Davies. Details of the recommendations were passed to Cllr Fleetwood to action the recommendations, but these had not been actioned by Cllr Fleetwood. This matter has been raised with the Monitoring Officer.

**125-2019/20 Cemetery Fees** To consider the annual increase of Cemetery fees.

Proposal to raise the Cemetery fees by £100 for interments was put forward. Over the next 5 years the annual increase would allow the Cemetery to be self-funding and bring it in line with other Cemeteries in the area.

**PROPOSED** by Cllr Webb **SECONDED** by Cllr Darby  
Cllr Newlove **ABSTAINED** the remaining Councillors **AGREED**

Budget of £100 suggested

**126-2019/20 Limewoods Magazine** To consider whether to go forward with the magazine.

The magazine was launched last year at a cost of £1000 for the year. March will be the last issue. As the Cllrs who organise the magazine were not present it was decided to bring it back to the full Council meeting February for further discussion.

**127-2019/20 Establishment – to resolve to go into closed session in accordance with Public Bodies (Admissions to Meetings) Act 1960 to discuss the following matters**

Cllr Webb **PROPOSED** that the meeting go into closed session.  
Cllr Newlove **ABSTAINED**, the remaining Cllrs agreed.

**Cllr Newlove left the meeting at 8.50pm.**

A suggestion was made by a member of the public attending the meeting that a flyer be out up to inform parishioners that the magazine was coming out as they had never seen it.

**The members of public also left the meeting.**

**128-2019/20 Annual Awards** To consider the nominations received.

**129-2019/20 Grasscutting tender**

**131 -2019/20 To approve date and time of next meeting as 19th February 2020 at 7.00pm.**