

## **BARDNEY GROUP PARISH COUNCIL**

20<sup>th</sup> May 2025

Dear Councillor,

You are hereby summoned to attend the a Meeting of Bardney Group Parish Council to be held on Tuesday 27<sup>th</sup> May 2025 at 7 p.m. at the Village Hall, Silver Street, Bardney.



Mrs Anne Wilson  
Locum Parish Clerk

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

### **Agenda**

#### **1. Fire Safety Announcement**

The Chairman will give a fire safety announcement.

#### **2. Apologies for Absence**

Members are asked to receive apologies of absence for this meeting.

#### **3. Declarations of Interest.**

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

#### **4. Public Question Time and Participation**

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Parish Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

#### **5. Chairman's Announcements**

The Chairman will welcome members to the meeting and give any announcements matters on the agenda.

#### **6. Minutes**

Members are asked to confirm the minutes of the following meetings:

- i) Full Council – Tuesday 15<sup>th</sup> April 2025  
Copy attached Appendix A
- ii) Personnel and Review and Health and Safety Committee – Tuesday 6<sup>th</sup> May 2025  
Copy attached Appendix B
- iii) Annual Meeting – Tuesday 20<sup>th</sup> May 2025  
Copy attached Appendix C – to follow
- iv) Extraordinary Council Meeting – Tuesday 20<sup>th</sup> May 2025  
Copy attached Appendix D – to follow

#### **7. Finance**

- i) Invoices for payment

Members are asked to consider and confirm the payments as per the attached schedule.

Copy attached Appendix E – to follow

ii) Internal Audit March 2025

Members are asked to consider the attached report on the unsatisfactory areas of the Internal Audit report and confirm the way forward.

Copy attached Appendix F – to follow

iii) End of Year Accounts

Whilst Members received the final bank reconciliation and a report on the end of year accounts processes the actual process required by the Parish Council has not yet been followed.

Members are therefore asked to confirm the following:

- End of year accounts 2024/205
- AGAR Form
- Governance and Accountability Statement
- Any other paperwork in relation to the AGAR
- The relevant paperwork be sent to the External Auditors
- That the Exercise of Public Rights be published on Monday 23<sup>rd</sup> June 2025

Copy attached Appendix F

iv) Any other Financial Matter

- Members are asked to allow the Locum Parish Clerk to spend up to £500 on new tools and equipment following the decision that the Handyman no longer uses his own tools, as per the minutes of the Personnel and Review and Health and Safety Committee meeting of 6<sup>th</sup> May 2025. The Locum Parish Clerk is in receipt of a list of items required by the Handyman and does not feel that items listed are unreasonable and looking at the prices of what has been requested that £500 should cover them.
- During the installation of the new water pipe at the allotments one of the tenants had a hole put in the bottom of their new netting by the digger that was being used. Members are asked to make a payment of £29.99 to the tenant to replace the netting. The Locum Parish Clerk has seen the evidence of the damage.

## **8. Planning**

Members are asked to:

- i) Comment on planning applications:

There are no planning applications for consideration as at the time of writing the agenda.

- ii) Applications determined:

- Land adj. to Reeves Business Park Horncastle Road Bardney  
Application for non-material amendment to planning permission  
141184 granted

## **9. Committee Report**

Committee Chairman are asked to give any updates on the work of their Committee:

- Personnel and Review and Health and Safety
- Finance and Policy Committee
- Cemetery and Allotments

## **10. Ward Reports**

Members are asked to receive and note any Ward Reports.

## **11. Date of next meeting**

Members are asked to note that the next meeting of Bardney Group Parish Council will be held on Tuesday 17<sup>th</sup> June 2025.