



## **Bardney Group Parish Council – Memorial Application Form**

The Village Hall, Silver Street, Bardney, Lincoln. LN3 5SS  
Tele/: 07775 372170 Email: clerk@bardneygroup-pc.gov.uk

### **Section One – to be completed by the Applicant**

#### **Name of the Deceased**

(Please include all forenames):

**Bardney Cemetery, Horncastle Road**

**Section**

**Grave/Plot Number:**

**Date of Burial:**

I, \_\_\_\_\_

(enter full name of applicant)

**As** (please delete as appropriate) Owner of the Exclusive Right\*/Executor\*/Next of Kin\*

#### **Request that** \_\_\_\_\_

(enter full name & address of memorial mason you wish to carry out the work on your behalf)

**Be permitted to carry out the work detailed as shown in Section Two.**

#### **I understand that:**

- I am responsible for the costs of erecting & maintaining the memorial
- the memorial remains my property and as the owner of the grant of Exclusive Right of Burial\*/Executor\*/Next of Kin\*
- I am responsible for keeping the memorial in good repair at all times to meet current & any future health & safety regulations or rules that may apply/be applied.
- I agree to allow Bardney Group Parish Council to undertake random testing of memorials to ensure that I am complying with my obligations.
- I agree that if the memorial is found to be in an unsafe condition at any time, it may be laid flat/removed without prior notice and that I will be responsible for the cost of removal and any renovation/repair works if I choose to have the memorial reinstated.
- I must notify the clerk to the council immediately of any change of address in writing.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Section Two – to be completed by the memorial mason**

**Description of work (please tick as appropriate).**

	Erection of headstone (please advise style of memorial)
	Installation of cremation plaque/flat stone
	Installation of kerbstone/footstone
	Additional inscription
	Installation of vase
	Other (please specify)

**Details of the Memorial: (Please supply diagram)**

**Dimensions**

**Material**

**Colour**

**Inscription**

## **Section Two – continued**

We confirm that:

- the memorial has been manufactured and erected and in accordance with the minimum standards as outlined by NAMM or BRAMM and all work carried out on the memorial will be in accordance with the same standards.
- we will be responsible for any damage caused to Council property, surrounding memorials, turf etc. caused by the negligence of any workmen employed by this company or by any sub-contractor employed on the company's behalf.
- we will not carry out any work on site if a funeral is in progress.
- the applicant has seen and approved the specifications as detailed.
- we have notified the owner of the exclusive right that the memorial remains their property and that they are responsible for keeping it in good and safe condition at all times.
- we have advised the owner to consider insuring the memorial against accidental damage and vandalism.
- we will give Bardney Group Parish Council at least 14 days notice of any intention to install/remove/repair a memorial in order that they may mark the correct location for installation etc.
- we understand that if we install/remove/repair a memorial without providing Bardney Group Parish Council with the appropriate notice that we will be responsible for any costs in moving the memorial/rectifying any errors made.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Position in Company** \_\_\_\_\_



**Office Use**

Exclusive Right of Burial No. \_\_\_\_\_

Section \_\_\_\_\_

Grave No. \_\_\_\_\_

No. in Burials Register \_\_\_\_\_

Memorial permit No. issued on \_\_\_\_\_

**Fees**

Exclusive Right £ \_\_\_\_\_

Received Date: \_\_\_\_\_

Cheque/Receipt No. \_\_\_\_\_

Permit Fee £ \_\_\_\_\_

Received Date: \_\_\_\_\_